



RENTAL APPLICATION
(Each adult must file a separate application)

Date _____

PERSONAL INFORMATION

APPLICANT _____ Check if over 18 years of age
Last First Middle Jr./Sr. Social Security Number

DRIVER'S LICENSE NUMBER _____ ISSUING STATE _____

NAMES OF ALL OTHER RESIDENTS:

_____ Last	_____ First	_____ Middle	_____ Relationship To You	_____ Date of Birth (If Minor)
_____ Last	_____ First	_____ Middle	_____ Relationship To You	_____ Date of Birth (If Minor)
_____ Last	_____ First	_____ Middle	_____ Relationship To You	_____ Date of Birth (If Minor)
_____ Last	_____ First	_____ Middle	_____ Relationship To You	_____ Date of Birth (If Minor)

Present Address _____
Street City State Zip Code

Present Phone Numbers _____
Home Cell Other

RESIDENCE HISTORY

Check One: Own: Date of Current Occupancy From _____ to _____ \$ _____
Month Year Month Year Mortgage Payment

Rent: Date of Current Occupancy From _____ to _____ \$ _____
Month Year Month Year Rent Payment

Present Landlord _____
Name Address Phone

Previous Landlord _____
Name Address Phone

Occupancy From _____ to _____ \$ _____
Month Year Month Year Rent Payment

EMPLOYMENT HISTORY

Current Employer _____ Position _____

Address _____ Phone _____

Supervisor _____ Length of Employment _____ Annual Salary _____

Other Sources of Income (i.e. Social Security, Retirement Fund, Disability, Workman's Comp., Pension, Alimony/Child Support, Investments, etc.)

Type _____ Amount _____ Type _____ Amount _____

Former Employer _____ Occupation _____
(if employed at current employer for less than six (6) months)

Dates of Employment _____ Annual Salary _____

Do you have: Checking Account Savings Account

Number of Indoor Cats _____ (if applicable)

In Case of Emergency Notify : _____
Name Address Phone/Cell

The Applicant hereby grants permission to carry out necessary credit checks to verify the information contained in the application. Applicant agrees the information set forth on the application is true and complete, and any misrepresentation on this application will constitute a default under the lease or Rental Agreement between the parties. The deposit taken with this application is to be applied to the Security Deposit. If the applicant fails to execute a lease, the deposit shall be retained by the owner as liquidated damages. However, the owner will refund the deposit if he rejects this application.

The rental agent is only authorized to show the apartment for rent and has no authority to make any representations concerning the premises.

Deposit w Application _____

Dated _____

Agents Signature _____

Applicant's Signature _____

CREDIT VERIFICATION

I, _____, hereby authorize **HILLTOP GARDEN** to
(Applicant's Name)
perform a credit investigation.

Applicant Signature Date

Dear Applicant:
Please complete the bottom sections of this verification form in its entirety. All information pertaining to your credit history will be held in strict confidence.

Thank you,
HILLTOP GARDEN MANAGEMENT

First Name M.I. Last Name

Social Security Number: _____

Date of Birth: _____

CURRENT ADDRESS _____

Landlord Name (if applicable) _____

Resided From: _____ To: _____

PREVIOUS ADDRESS _____

Landlord Name (if applicable) _____

Resided From: _____ To: _____



VERIFICATION OF EMPLOYMENT



I hereby authorize _____ to release all employment information listed below to **HILLTOP GARDEN APARTMENTS**.

Applicant Signature

Date

To Whom It May Concern:

_____ has applied for an apartment at our rental community and has given your name as a reference. We would appreciate your courtesy in providing us the information requested below, and any other knowledge or information concerning the applicant which you feel may be of interest to a landlord.

Final action on the application will be deferred until your reply is received. Kindly complete this form and fax it back to (978) 840-2655 or return via mail to Hilltop Garden Apartments, 47 Princeton St, Leominster, MA 01453. If you have any questions, or if we can be of any assistance, please call our Management Office at (978) 534-6349.

Thank you in advance for your response to our request.

HILLTOP GARDEN MANAGEMENT

Applicant's Home Address: _____

Length of Employment _____

Position/Job Held: _____

Present Rate of Pay: Gross _____ weekly, hourly, yearly

Average Number of Hours Worked per Week? Reg. _____ Overtime _____

Present Rate of Pay for Overtime? _____

Other Income- Tips, Commissions, please specify type _____

Per Month \$ _____ Per Year \$ _____

Additional Comments _____

Signature of Employer _____ Title _____



VERIFICATION OF CURRENT LANDLORD

I hereby authorize _____ to release all information regarding my Tenancy as indicated below to Hilltop Garden.

Applicant Signature _____ Date _____

To Whom It May Concern:

_____ has recently applied for an apartment at our rental community and your name has been given as a landlord reference. We would appreciate your courtesy in providing us the information requested below. Your reply will be treated confidentially.

Final action on the application will be deferred until your reply is received. Kindly complete this form and fax back to 978-840-2655 or return via mail to Hilltop Garden Apartments, 47 Princeton St. Leominster, MA 01453. If you have any questions, or if we can be of any assistance, please call our Management Office at 978-534-6349. Thank you in advance for your immediate response to our request.

1. Date moved in: _____ Date moved out: _____
2. Does the applicant have a lease with you, and did they stay full term? _____
3. What is the applicant's monthly rent? _____
4. How many times was the tenant late? _____ More than 30 days? _____
5. Does the applicant leave owing rent/damages? _____
6. Condition of residence when vacated? _____
7. What is the household composition per your records? _____
8. Have you received complaints from other residents about the applicant? _____
If so, please explain. _____
9. Would you recommend the applicant as a tenant? _____ If not please explain why. _____
10. Any additional comments?

Signature of Landlord _____
Name _____
Date _____